

CALENDAR DESCRIPTION

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY

SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: ORGANIZATIONAL BEHAVIOUR I

Code No.: BUS 103-4

Program: ACCOUNTING

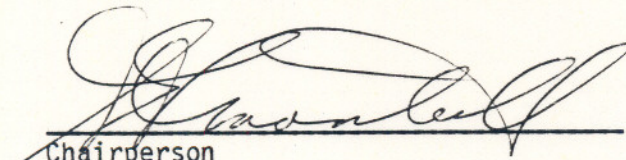
Semester: THIRD

Date: SEPTEMBER 1984

Author: MARG SIMPSON

New: _____ Revision: X

APPROVED:



 Chairperson

84.07.03

 Date

*distributed to students
 on Aug. 29/84*

m.s.

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ORGANIZATIONAL BEHAVIOUR I

Course Name

BUS 103-4

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GENERAL OBJECTIVE OF ORGANIZATIONAL BEHAVIOUR I:

The purpose of this subject is to provide the student with knowledge about the concepts of applied psychology at play in the workplace.

METHOD OF INSTRUCTION:

Lectures, discussions, case studies, films, and tests. Student is responsible for note-taking during classes. Emphasis will be placed on interaction of students in order to simulate the working environment. Team work is essential to the success of this course.

Note: Any film presentations which are missed by the student, must be viewed on student's own time and arrangements to do so will be the responsibility of the student.

GRADING:

A = 85 - 100%
B = 70 - 84%
C = 60 - 69%

Semester mark based on:

Quiz #1	20%
Quiz #2	20%
Quiz #3	20%
Final Test	30%
Attendance & Class Participation	10%
	<u>100%</u>

TEXT:

None

REFERENCES:

The Practice of Supervision - by A. DuBrin

Behaviour in Organizations: An Experiential Approach - by Lau and Jelinek

LENGTH OF COURSE:

One semester - four 50-minute periods per week.

- WEEK 1 - Overview of course
- WEEK 2 - Massey Tapes 1 and 2 and discussion
- WEEK 3 - Communication
- WEEK 4
- WEEK 5 - Leadership
- Quiz #1
- WEEK 6 - Leadership (Continued)
- WEEK 7 - Group Dynamics
- WEEK 8
- WEEK 9 - Motivation
- Quiz #2
- WEEK 10 - Motivation (Continued)
- WEEK 11 - Goal Setting
- WEEK 12 - Perception
- WEEK 13 - Politics/Getting Along With Co-Workers
- Conflict/Stress
- WEEK 14 - Conflict/Stress (Continued)
- Quiz #3
- WEEK 15 - Employee Selection
- Dealing with Job Discrimination
- WEEK 16 - Review
- Comprehensive Final Test

Overview of course	WEEK 1
Classy Tapes 1 and 2 and discussion	WEEK 2
Communication	WEEK 3
Leadership	WEEK 4
Quiz #1	WEEK 5
Leadership (Continued)	WEEK 6
Group Dynamics	WEEK 7
	WEEK 8
Motivation	WEEK 9
Quiz #2	WEEK 10
Motivation (Continued)	WEEK 11
Goal Setting	WEEK 12
Perception	WEEK 13
Politics/Getting Along With Co-Workers	WEEK 14
Conflict/Stress	WEEK 15
Conflict/Stress (Continued)	WEEK 16
Quiz #3	WEEK 17
Employee Selection	WEEK 18
Dealing with Job Discrimination	WEEK 19
Review	WEEK 20
Comprehensive Final Test	WEEK 21